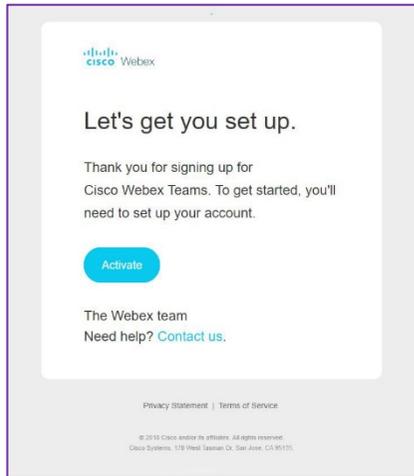# Getting started with Cisco Control Hub

Use Webex Control Hub to manage your users, services, and devices.
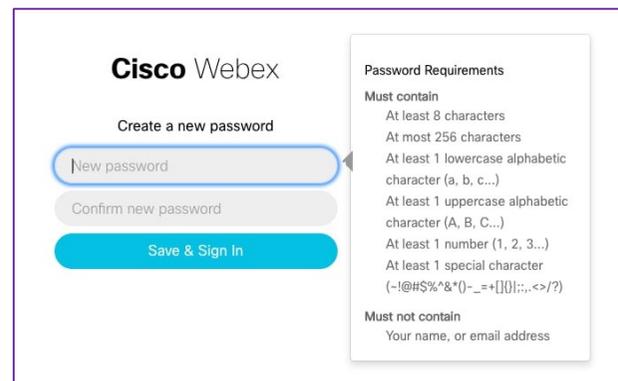
Step 1

After your organisation is created, you receive an email to get started using the admin functions.
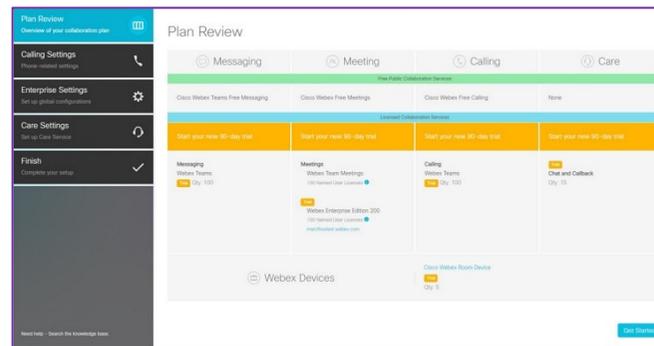

Step 2

Click the '**Activate**' link to access Control Hub. The email address the activation email was sent to, is used to sign in, where you'll be prompted to create your administrator password.
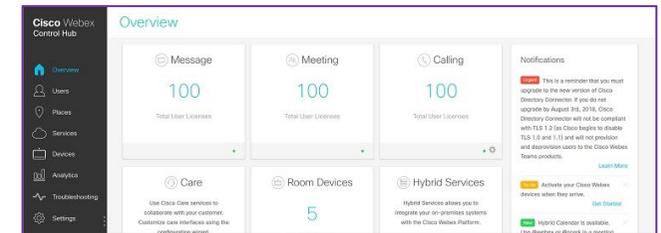

Step 3

After you sign in, the setup wizard automatically starts if you are in a trial. After accepting the terms and services agreement, you can review your services. You can set up your Webex Meetings, Webex Teams, Calling, Devices, or Care services.

Cisco Control Hub interface overview

When Control Hub loads, you can view your settings on the '**Overview**' page. You can view your licenses across your services, grant licenses to users, and see notifications of new functions to set up in Control Hub.

Users

Add users to your organisation, assign services and set up Single Sign On (SSO).

Places

Add places to your organisation if you have shared devices that are not assigned to specific users. After adding a device, Control Hub will generate an activation code that you must enter into your device to link it to Control Hub.

Services

Manage your sites, configure Webex services and set up hybrid services.

Devices

Add devices to your organisation and assign them to either individual users or shared places.

Analytics

Use analytics to track site and service usage.