Service reminder email

**We recommend you copy the content below into your internal communication template.**

Subject

**REMINDER: Webex Calling** is LIVE and ready for you to use!

Content

Don’t forget **Webex Calling** is **LIVE** and ready for you to use!

**Webex Calling** means you can make and receive calls from your computer or on the go with your mobile via the app. You can also personalise your call settings by setting your voicemail, call answering rules and accessibility options.

**Get started now.**

To help you get started please visit the [BT Support Centre](https://www.globalservices.bt.com/en/my-account/support/collaboration/webex-app/calling-in-webex-app). You will find everything you need including quick start guides, training videos, pro tips and more.

If you have any further questions or need any support, please contact **<insert information>**.

Kind regards  
**Internal Endorser**