Conference calls enables you to add multiple participants to a single conversation allowing for effective and efficient communication.

To create a conference call from an active call:

1. Click the More icon and select Conference.



- 2. Enter the phone number you wish to add in the Search or dial box, or search for the person who you want to add to the call.
- 3. Click the audio button to place a call and click **Merge Calls** to start a conference call.



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<u>Further guides</u> >

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