You can forward all your calls to another number or your voicemail using Webex Calling with Microsoft Teams.

Forwarding your calls

- 1. From Microsoft Teams, click the **Webex Call** option in the navigation bar on the left.
- 2. Click the Call Settings option at the top right.

Call Call About		0 C
My number:		Call Settings
Make a call	Speed dials	+ Add a speed dial

3. In the Settings menu under **Calling**, click the dropdown menu under the **Call forward** heading and select an option.

Settings			×
🕸 General		Calling	
치» Audio		Incoming calls	I
🗅 Video	>	Answer calls with my video on	Ш
 Sharing content 		This option applies only to your video, you'll only see the other person's video if it is tumed on.	I
A Notifications	>	Multi-call	I
🖨 Appearance		Turn on a multi-call window to get advanced features for phone calls.	Ш
常 Accessibility		Tum on a multi-call window	Ш
Keyboard shortcuts		Sectri-shift+x to show of hide the multi-call window	Ľ
		Call forward	
Invacy		Do not forward calls	
Integrations		Do not forward calls 🛛 🗸	
iii Phone service		Voicemail	
𝔅 Messaging			
🛱 Meetings	>		
Calling		Manage my numbers	
ලි Devices			~
		Save Cance	

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Adding numbers to forward your calls

1. By default, only **Voicemail** will display as an option. If you wish forward your calls, click the **Plus** icon, and enter the number you want the calls to forward to.

Settings	×
🕸 General	Calling
외» Audio	Incoming calls
□ Video >	Answer calls with my video on
 Sharing content 	This option applies only to your video, you'll only see the other person's video if it is tumed on.
A Notifications >	Multi-call
🖨 Appearance	Turn on a multi-call window to get advanced features for phone calls.
象 Accessibility	Tum on a multi-call window
_	Use Ctrl+Shift+X to show or hide the multi-call window
Keyboard shortcuts	Call forward
Invacy	Do not forward calls
Integrations	Do not forward calls
Phone service	Voicemail
D Messaging	
☐ Meetings >	(+)
✿ Calling >	Manage my numbers
🗗 Devices	
	Save

Stop forwarding your calls

To stop forwarding your calls, click the dropdown menu under the call forward heading and select **Do not forward calls**.

Call forward		
Do not forward calls	^	
Do not forward calls		
Voicemail		

Learn more

• Further guides >

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