

# Getting Started

**My Number**  
See the allocated work number.

**Call / Search Input**  
Enter a number, SIP address or type a name to search for a contact.

**Webex Calling**  
Access work number, call settings, contact search, dialpad, speed dials, and more

**Recent Calls**  
View the list of recent calls.

**Voicemail**  
Access your recent voicemails.

**Dialpad**  
Click digits to key in numeric dial destination.

**Call Buttons**  
Dial a number or SIP address using audio or video.

**Call**  
Select number and call contact.

**Edit / Delete**  
Click the **More** icon to edit or remove the speed dial.

**Call Settings**  
Launch Call Settings.

**Add a speed dial**  
Click to add up to 25 speed dial cards.

**Speed dial**  
Pin frequent contacts as speed dials for easy access.

**Reorder**  
Drag and drop speed dial cards to organise them.



**Note:** Some steps, screenshots and options may differ slightly depending on the application, browser, operating system and software version you are using.